

Mill Creek Homeowners Association Board Meeting Minutes

August 13, 2013

I. Convene Meeting:

The meeting was officially convened at 7:30. Board members in attendance: Neal Grandy (President and co-Treasurer), Sharon Herbert, Member-At-Large, Addeane Caellegh, Member-At-Large and Newsletter Editor, Brian Lewis, member-at-large and co-Treasurer), Pam Riley, Member-At-Large, and Janet Eden, Member-At-Large. Absent: Maritza Saavedra (Architectural Review Committee). Guests: none

II. Approval of June Minutes

The minutes for July were reviewed and adopted contingent on changes submitted by Neal Grandy.

III. Homeowners Issues/Concerns

- 166 Spring Mountain Rd – the President received a lawyer’s notice for foreclosure
- Local poker game – a homeowner requested Barbara send out a notice to all homeowners on the email list about recreational poker games they are organizing, the board did not object to these notices being circulated via the googlegroup listserve.

IV. Treasurer’s Report

a. **Checking Account Balance** – statement not available, tabled until next meeting

b. **Restitution Savings Account Balance** – verbal report of balance of \$3,100.99, statement not available, tabled until next meeting

c. **Dues** – everyone has paid

V. Ongoing/Old Business

a. **Web site redesign:** Yahoo Small Business hosts our current site and the current site manager, Miles Weiss, has given Brian login access so that he can track the number of hits to our site and look at other functionality currently available but not being used. The Fontana website was discussed again and it was noted that nothing new has been posted for months. There was a wider discussion of what a reasonable price is to pay for hosting and who will coordinate/post our content (homeowner volunteers)? Board members also wondered who is currently using the website and whether or not an upgraded website would be more frequented. Sharon offered to look into design and host options for the board to consider further.

b. **Legal Representation** – The retainer letter was sent to Cheri Lewis. The Board read the letter requesting her to review our HOA covenants and bylaws and to quote us a fee for that service, Neal agreed to send the letter.

c. **Restitution** – Janet spoke with the supervisor of Kevin’s parole office and she assured us that he will not be released from parole until he has made full restitution.

VI. Common Grounds

a. 1363 Gray Stone Ct– tree removal/landscaping request; the owners sent a query to Neal and Maritza. After some discussion with the homeowner, the plan was approved, including taking down one mature oak next to the house.

b. Tree and landscape education for homeowners – Janet is still working on the packet, various materials have been purchased and are being prepared for distribution to all homeowners.

VII. Architectural Review Committee

a. 1363 Gray Stone Ct– see above

b. 1348 Gristmill Drive – the owners request for a mudroom was approved by the Board

VIII. Newsletter -

a. Archive material - Roussie Jackson has newsletter archive materials; Addeane will get them from her and store them.

b. Next Edition will be mid- to late -September – will include:

- October Mill Creek Trail meeting with Dan Mahon
- Request for website management volunteers (posting web material)
- Early notification of January Annual Meeting (3rd Wednesday of January 7:00 PM)

IX . New Business

a. Biscuit Run/Mill Creek Trail Meeting – Pam spoke with the MOHS staff and is waiting to hear back from Dan Mahon about which date he prefers, Oct 9 or 16. It will be 6:30-7:30 at the Forum Room of Monticello High School. We will ask the Foxcroft neighborhood to co-host and will advertise the event on the MCHOA website, in the newsletter, and with a flyer prior to the event. Pam will organize the meeting with assistance from other board members. Through the neighborhood listserv, Neal agreed to help with outreach to Foxcroft and other surrounding neighborhoods. Janet will address the envelopes for mailing the flyer to homeowners and Pam will recruit help for set-up and other logistics.

X. Date for September Board Meeting

Next Board meeting will be Tuesday, September 10th at 7:30 PM, the site to be announced.

XI. Adjournment – The meeting adjourned at 8:45 PM.