

Mill Creek HOA

Board Meeting Minutes

Tuesday, June 13, 2017
Monticello Fire & Rescue

Attendees: Leigh Wion, David Golladay, Ben Whitmer, Rob Finley, Nancy Costanza, John Costanza, and Carmen Trimble

- I. The meeting was convened at 7:01 PM by David Golladay, President.
- II. Treasurer's report
 - A. Ben Whitmer, Treasurer, presented the Treasurer's report, and it was approved.
 - B. Two properties have outstanding dues.
 - C. Feedback received by Nancy Costanza through the mailbox initiative indicates homeowners were receptive to the increase in dues this year.
- III. Officer election
Rob Finley was elected as Secretary.
- IV. Committee reports
 - A. Architectural Review Committee
 1. A tree removal request for 1230 Copperstone Dr. will be considered once a form has been submitted.
 2. Rob Finley will review and formalize a draft of the solar panel guidelines that is based on the guidelines currently in use by Old Trail and Mill Creek South. Free-standing arrays will not be permitted.
 - B. Common Grounds Committee
 1. David Golladay will follow up with a homeowner regarding a request to cut invasive plants in the common areas behind her property.
 2. A footbridge has been erected over Biscuit Run on common grounds behind Gristmill Dr. It is new construction, well fabricated and intentionally designed. Unfortunately, it was constructed on Mill Creek property without permission and may be removed at the Board's discretion. Information regarding the builders of this bridge should be given to the Board at hoa@millcreekclassic.org.
 3. Work is underway to replace the liner in a culvert pipe under Copperstone Dr. The pipe is crushed and occluded and may have to be replaced rather than repaired.
 4. Feedback from homeowners regarding the "No Trail Exit" signs continues to be positive.
 5. David Golladay will check with the owner of 150 Mill Creek Dr. to verify that their invisible fence has been removed from the common area.

- V. Homeowners' issues/comments/concerns
 - A. The VDOT easement in front of several properties has not been mowed. If these areas remain unmown, the Board may contact VDOT for maintenance. Keeping these shoulder areas mown is important for effective storm water drainage.
 - B. The Board has been exploring options for controlling speeding throughout the neighborhood. According to James Greiss of VDOT, a traffic study must be requested by our County Supervisor, Rick Randolph. Based on this study, recommendations for traffic calming may be made by VDOT and may include options such as speed bumps or increased signage. Speed bumps will only be recommended for streets carrying through traffic. The Board is considering hiring off duty officers to patrol subdivision streets and run radar.

- VI. Old/ongoing business
 - A. Mailbox maintenance initiative
Repairs to mailboxes are underway. Homeowners who need assistance with mailbox repair or who need a contractor reference should contact the office at hoa@millcreekclassic.org. Mailbox paint is available for free to any homeowner who needs it. The Board will follow up with homeowners at the end of July. The Board may consider taking over mailbox maintenance in the future, as funds permit.

- VII. New business
The Board will draft a letter to Rick Randolph, County Supervisor, soliciting assistance in getting the Mill Creek roads resurfaced. Any resident may contact the VDOT repair line at 800-367-7623 or <https://my.vdot.virginia.gov/> to report road maintenance issues such as potholes.

- VIII. Next Board meeting: July 11, 2017, 7:00 PM, Monticello Fire & Rescue

- IX. The meeting was adjourned at 8:40 PM.