

The Mill Creek Homeowners Association is committed to protecting and preserving the overall environment of our community. One of the duties of the association is to respond to complaints made by concerned homeowners. In order to track and respond to concerns, complaints must be made in writing and submitted to any Board member. Reporting is anonymous. Complaints must pertain to a violation of HOA covenants, conditions or restrictions. Covenants and Bylaws may be found in the important documents section on the Association's website at <http://millcreekhomeowners.org>

**Required Information**

Your name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Your address: \_\_\_\_\_ Email: \_\_\_\_\_

**Violation Information**

Address where violation occurred or exists: \_\_\_\_\_

Date/Time Violation was observed: \_\_\_\_\_

What is the violation? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What actions have been taken to resolve this matter? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

This form is intended to provide the Mill Creek Homeowners Association Board of Directors with advice regarding violations of covenants, conditions or restrictions within the Mill Creek P.U.D. This form must be fully completed and submitted to a Mill Creek HOA Director by regular or electronic mail. Email addresses for Directors and Officers may be found at <http://millcreekhomeowners.org/board> The submission of this form constitutes advice to the Board of Directors and is not to be used as a notification to the alleged violator or to assume any action to be taken by the Board of Directors.

Mill Creek Homeowners Association P.O. Box 1301  
Charlottesville, VA 22902  
<http://millcreekhomeowners.org>